

6 February 2026

Dear Candidate,

Thank you for your interest in the post of Finance Officer.

This is an exciting opportunity to be part of the busy team at Birmingham LGBT Centre. The role involves providing high-level professional financial support to the organisation.

In this application pack is the Job Description and Person Specification for the post, along with an Application Form to complete, a copy of the Job Advert, our Equal Opportunities Statement and an Equal Opportunities Monitoring Form to complete.

The closing date for the receipt of applications for this post is 5pm on Sunday 8 March 2026. Interviews for the shortlisted candidates will be held on 17 March 2026.

Please email your application to [recruitment@blgbt.org](mailto:recruitment@blgbt.org) or print it and deliver it to Recruitment, Birmingham LGBT Centre, 151 Hurst Street, Birmingham B5 6EW.

B5 6EW

We hope that the application pack contains all the information about the post that you may require, but if you would like to discuss it informally, please email your contact details to [recruitment@blgbt.org](mailto:recruitment@blgbt.org) so that I can contact you.

Thank you once again for your interest, and I wish you good luck.

Best wishes,



Steph Keeble  
Director